

## Annex II

### List of penalty points

S/N	Regulations	Content
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#### Deduct 1 point

	Article 11	Residents should bring along their payment receipt and complete the necessary administrative procedures for check-in at the service counter of their dormitory within the date that announced by the DSC. For those who fail to make payment before the due date without prior informing, their bed reservation for the semester will be canceled. Fail to provide the required documents within the specified timeframe upon check-in will <b>receive 1 dormitory penalty point</b> .
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#### Deduct 2 points

	Article 16	Entrance and exit from the dormitory shall require a keycard. You are not allowed to use or borrow keycards from other residents. Those found in violation, both borrower and lender will <b>receive 2 dormitory penalty points</b> , and non-residents shall be punished according to school regulations.
	Article 20	Staff at the service counter are not allowed to access the residents who don't belong to the dormitory. Non-resident visitors must be accompanied by residents for male dorms, while visitors to female dorms are only allowed to wait in the visiting area. Those found in violation will <b>receive 2 dormitory penalty points</b> , and repeat violators shall be expelled from the dorm and will not be allowed to apply for other dorms. Maintenance staff are required to fill their entry and exit in the registration book and must wear the dormitory vest.
	Article 21	Residents who enter/exit from the dorm without a keycard may register and borrow one from the service counter. Residents who do so from the 6 <sup>th</sup> time and onwards each semester <b>shall be deducted 2 dormitory points</b> .
	Article 22	Common facilities in the dormitory shall not be vandalized, nor should door locks be changed. There shall be no private use or modification of electrical sources, nor tampering with dormitory internet settings. Those found in violation will <b>receive 2 dormitory penalty points</b> .

Article 26	<b>Past midnight</b> , residents should keep their volumes low (such as when speaking on the hallway, in the showers, or using hairdryers). To not disturb the rest of others, residents should use earphones when necessary. Residents who are reported for causing nuisance to their roommates or other residents in the dorm will <b>receive 2 dormitory penalty points</b> . Playing musical instruments should not disrupt the peace. In cases of disputes, the dormitory reserves the right to prohibit such performances.
Article 29	Except in designated areas, it is not allowed to post promotional posters or campaign posters without authorization, (besides dorm activities and dorm elections); those found in violation will <b>receive 2 dormitory penalty points</b> .
Article 32	All dorm residents are responsible for maintaining the cleanliness in the dorm, and are obligated to participate in the dorm's cleanliness contest. If a dorm room fails to meet cleanliness standards upon checks, all residents of <b>that dorm room will receive 2 dormitory penalty points</b> .
Article 33	No ball games are allowed indoors to prevent any damage to glass doors, ceilings, or cause disturbances to other residents. Those found in violation will have to pay damages, and <b>receive 2 dormitory penalty points</b> .
Article 34	New residents must attend safety drills and resident orientation. Those who are unable to attend must apply for a leave prior to the event and attend a makeup session. Residents who are absent without taking a leave will receive 3 dormitory penalty points. Residents who leave the event midway shall be subject to the same penalty. Residents who were absent without taking a leave but completed the makeup session will <b>receive 2 dormitory penalty points</b> , while residents who take a leave in prior but did not complete the makeup session will <b>receive 2 dormitory penalty points</b> . Residents who take a leave in prior and finish the makeup session, will not receive any penalty.
Article 35	Please use the lounge, lobby and common area to host visitors. Residents will <b>receive 2 dormitory penalty points</b> if there are complaints that their visitors are making too much noise and if they refuse to lower their volumes.

### Deduct 3 points

Article 18	Non-residents are not allowed to be in female dormitories (including Yisheng Dormitory) at all times, and residents found in violation will <b>receive 3 dormitory penalty points</b> . Repeat offenders shall be expelled from the dorm and not be allowed to apply to other dorms.
Article 23	Other than fans, computers, communication, and consumer electronics, use of electrical appliances is prohibited in the dormitory, nor should it be housed in the dorm room. Those found in violation will <b>receive 3 dormitory penalty points</b> and have the item confiscated (to be returned when resident checks out from the dorm).
Article 24	Burning is prohibited in the dormitory for public safety reasons. Those found in violation will <b>receive 3 dormitory penalty points</b> , and serious offenders shall be expelled from the dorm and be punished in accordance with school regulations.
Article 27	Keeping pets is prohibited in the dormitory. Those found in violation will <b>receive 3 dormitory penalty points</b> .
Article 28	Touting is prohibited (such as spreading of MLM information); those found in violation will <b>receive 3 dormitory penalty points</b> .
Article 34	New residents must attend safety drills and resident orientation. Those who are unable to attend must apply for a leave prior to the event and attend a makeup session. Residents who are absent without taking a leave will <b>receive 3 dormitory penalty points</b> . Residents who leave the event midway shall be subject to the same penalty. Residents who were absent without taking a leave but completed the makeup session will receive 2 dormitory penalty points, while residents who take a leave in prior but did not complete the makeup session will receive 2 dormitory penalty points. Residents who take a leave in prior and finish the makeup session, will not receive any penalty.
Article 36	The hallway should be kept clear, and should not be cluttered with shoes, raincoats, umbrellas, trash, and/or personal items. Those in violation who refuse to comply after advisement will <b>receive 3 dormitory penalty points</b> .

	Article 37	No disposal of food waste, personal items, or trash is allowed at the water dispenser and the sinks. Those found in violation will <b>receive 3 dormitory penalty points.</b>
	Article 38	The storage of frozen items in the dorm fridge and relevant use is subjected to the regulations of each dorm. Those who do not comply even after advisement will <b>receive 3 dormitory penalty points</b>
	Article 39	Laundry cleaning and drying is subject to regulations in accordance with each individual dorm. Those who do not comply even after advisement will <b>receive 3 dormitory penalty points.</b>
	Article 40	During summer/winter holidays, each dormitory shall designate a specific area for the temporary placing of luggage. Otherwise, there shall be no storing of personal items at public spaces in the dorm, or occupation of public spaces in anyway. Those found in violation will <b>receive 3 dormitory penalty points</b> and the items to be disposed as trash
	Article 41	Any action that may damage the television, tables, or other equipment is prohibited. Those found in violation will <b>receive 3 dormitory penalty points and be liable to pay for damages.</b>
	Article 42	Use of common spaces in the dormitory is subject to regulations per each individual dorm. Those found in violation will <b>receive 3 dormitory penalty points.</b>

### Deduct 5 points

Article 17	Non-residents are not allowed to stay in any dormitories (for male dormitories, if non-residents are found in dorm rooms after 10pm, this shall count as a violation of this regulation), and residents found to have housed non-residents will <b>receive 5 dormitory penalty points, and shall be asked to leave the dorm and not be allowed to apply to other dorms.</b>
Article 25	<b>Smoking (including smoking of e-cigarettes), gambling, playing of mahjong, consumption of alcohol, roughhousing, and fighting is prohibited</b> in the dormitory. Those found in violation will <b>receive 5 dormitory penalty points</b> , and repeat offenders shall be expelled from the dorm.

### Cancellation of accommodation qualifications and Expulsion from the dormitory within a time limit

Article 15	Beds assigned cannot be changed or transferred to another resident. In the event you are found to have violated this regulation, your dormitory qualification shall be withdrawn and you <b>will be expelled from the dorm and not be allowed to apply to other dorms.</b>
Article 18	Non-residents are not allowed into female dormitories (including Yisheng Dormitory) at all times, and residents found in violation will receive 3 dormitory penalty points. Repeat offenders <b>shall be expelled from the dorm and not be allowed to apply to other dorms.</b>
Article 19	Opposite gender are not allowed into gendered dorms. Those found in violation <b>shall be expelled from the dorm and not be allowed to apply to other dorms.</b>
Article 20	Staff at the service counter are not allowed to access the residents who don't belong to the dormitory. Non-resident visitors must be accompanied by residents for male dorms, while visitors to female dorms are only allowed to wait in the visiting area. Those found in violation will receive 2 dormitory penalty points, and repeat violators <b>shall be expelled from the dorm and will not be allowed to apply for other dorms.</b> Maintenance staff are required to fill their entry and exit in the registration book and must wear the dormitory vest.

	Article 24	Burning is prohibited in the dormitory for public safety reasons. Those found in violation will receive 3 dormitory penalty points, and serious offenders <b>shall be expelled from the dorm and be punished in accordance with school regulations.</b>
	Article 25	Smoking (including smoking of e-cigarettes), gambling, playing of mahjong, consumption of alcohol, roughhousing, and fighting is prohibited in the dormitory. Those found in violation will receive 5 dormitory penalty points, and repeat offenders <b>shall be expelled from the dorm.</b>
	Article 30	Do take care of your personal belongings; you are responsible for any instances of missing items or money. Residents found to have committed theft <b>shall be dealt with in accordance with school regulations, be expelled from the dorm, and shall bear legal responsibilities (the case will be handled over to the police).</b>